



## In Case of Emergency Contact

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Phone Number: Home \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

## Health Insurance

The Association of Colleges of Sisters of St. Joseph does not require and does not provide health insurance for exchange students. It is a student's responsibility, therefore, to ensure that you are adequately covered by health insurance for the period and place of your exchange. Some member campuses will require proof that you have adequate health insurance, and a few will require that you purchase their health insurance regardless of having a policy of your own. The host campus coordinator will follow-up with additional information, upon your acceptance into the program.

I have the following health insurance coverage:

Name of Provider: \_\_\_\_\_

Identification Number: \_\_\_\_\_

## Transcript Submission

An unofficial current copy of your transcript should accompany this application. Additionally, please request an official copy of your transcript to be sent directly to the host campus coordinator.

## Required Signatures

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Home Campus Academic Advisor  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Home Campus Registrar  
Signature \_\_\_\_\_ Date \_\_\_\_\_

This signature indicates that this student is in good standing with a GPA of 2.5 or better.

Home Campus Dean of Residence (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

This signature indicates that this student is in good standing in the residence halls.

Home Campus Student Exchange Coordinator \_\_\_\_\_ Date \_\_\_\_\_

This signature indicates that the coordinator has reviewed and approved the completed application.

## Application Submission

Once completed, please send a copy of the application along with an unofficial transcript to Martha Malinski, Executive Director, Association of Colleges of Sisters of St. Joseph at [acssj1@gmail.com](mailto:acssj1@gmail.com), the Home Campus Student Exchange Coordinator and the Host Campus Student Exchange Coordinator. The contact information is found on the [acssj.org](http://acssj.org) website. Be sure to retain a copy of this form for your own files.

Apply by **April 10** for the following Fall Semester and by **November 10** for the following Spring Semester.